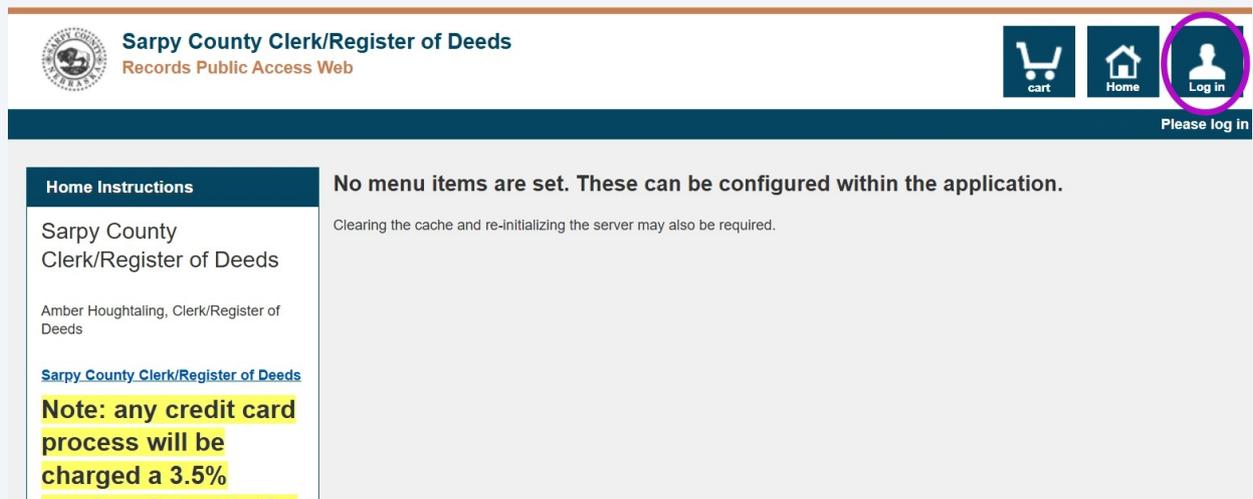


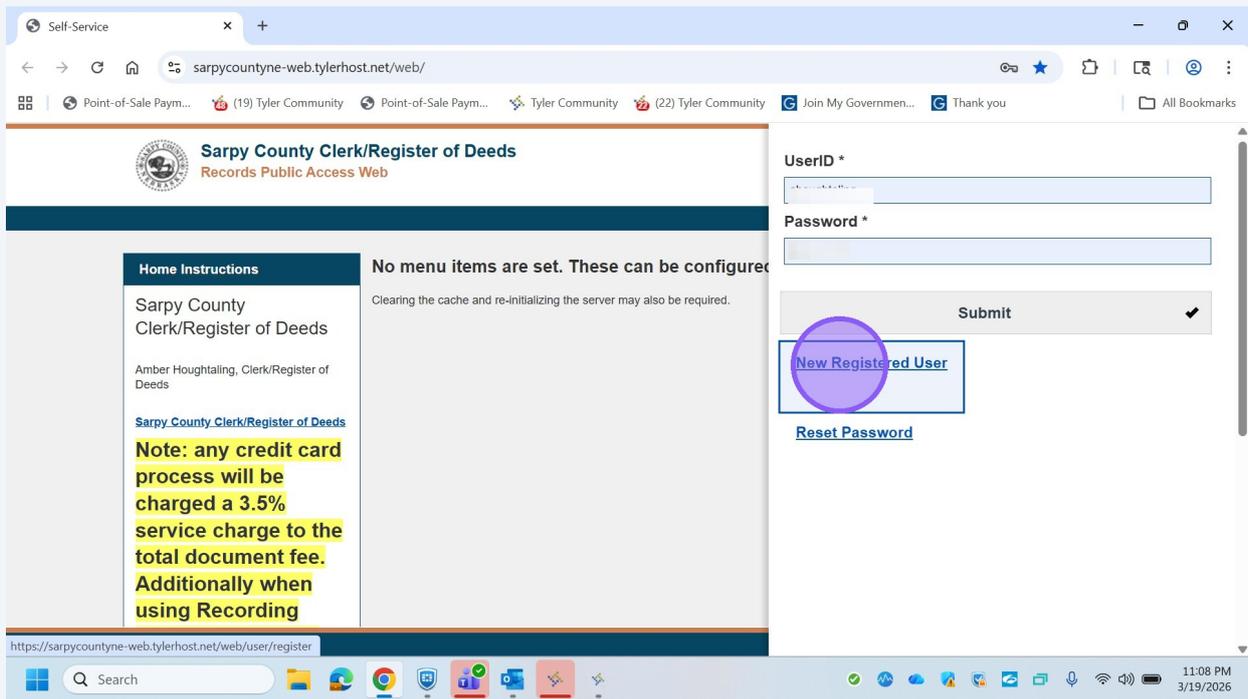
HOW TO SEARCH THE SARPY COUNTY REGISTER OF DEEDS RECORDS - PUBLIC ACCESS WEB

This guide will walk you through the process of searching for and ordering official real estate records online. Learn how to navigate the self-service portal, refine your search criteria, and select and retrieve documents.

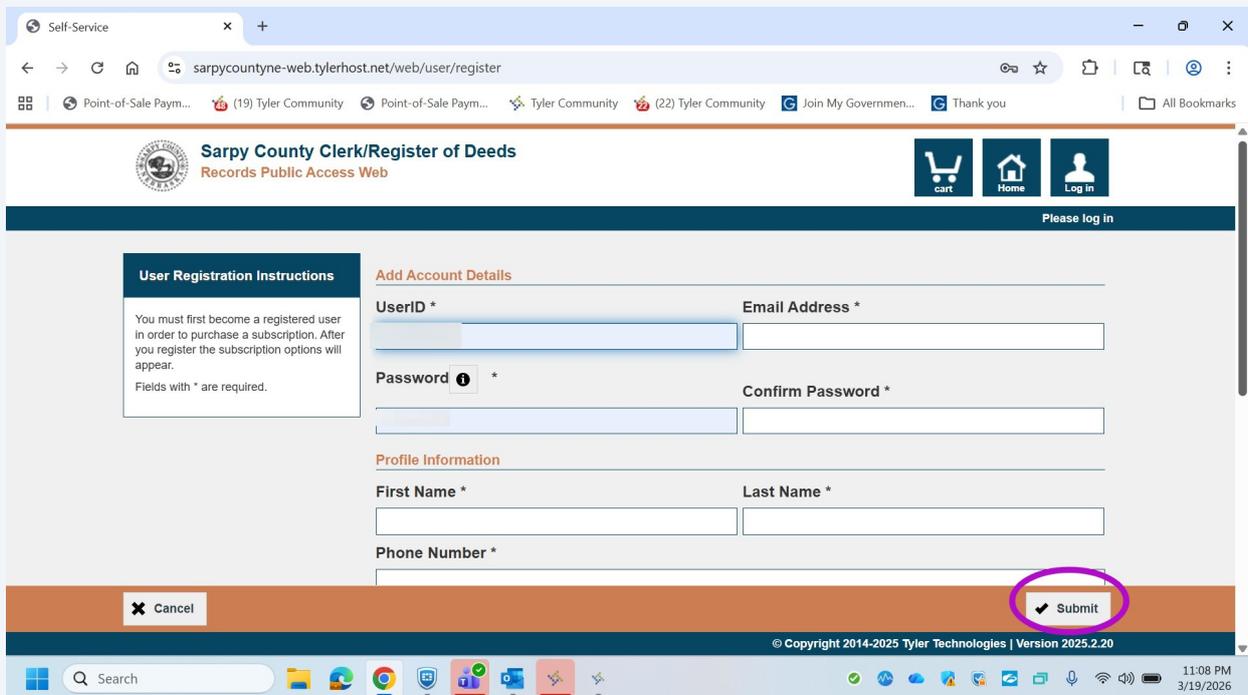
- 1 Select the Log In tab on the top right of the screen.



2 Click "New Registered User" if you don't already have an account set up.



3 Complete the required information. Then hit submit.



4

After you have successfully set up your account and are logged in. Click "Document Search and Copies."

Home Instructions

Sarpy County Clerk/Registrar of Deeds

Amber Houghtaling, Clerk/Registrar of Deeds

[Sarpy County Clerk/Registrar of Deeds](#)

Note: any credit card process will be charged a 3.5% service charge to the

Document Search and Copies - Registered

Search records. Request copies and certified copies of documents.

Historical Index Search

Search Historical Index Books

5

You will see all the available searching criteria.

Self-Service: Document Search

sarpycountyne-web.tylerhost.net/web/search/DOCSEARCH39451

Sarpy County Clerk/Registrar of Deeds Records Public Access Web

Welcome Amber Houghtaling

Instrument Number

Grantor

Grantee

Recording Date Start

Recording Date End

Subdivision

Subdivision

Lot

Block

Both Names

Land Search

Back

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6

In this demonstration, we're going to search by date; you can either enter in your beginning and ending date range and then hit enter or search in the bottom right hand corner. You can also click on the calendar, just be sure to hit set date for both your beginning and ending date range. Then hit enter or search in the bottom right corner.

Sarpy County Clerk/Registrar of Deeds
Records Public Access Web

Instrument Number: [] Grantor: [] Grantee: []
Recording Date Start: 6/1/2025
Subdivision: [] Lot: []
Block: []
Both Names: []

mm/dd/yyyy
Thursday, February 19, 2026
+ 19 2026
- - -
Set Date

← Back

7

Your search results will display along with your filters off to the left.

Self-Service: Document Search x +
sarpcountyne-web.tylerhost.net/web/search/DOCSEARCH39451

Sarpy County Clerk/Registrar of Deeds
Records Public Access Web

Showing page 1 of 1 for 79 Total Results
Document Search and Copies - Registered
Recording Date is between Mar 18, 2024 and Mar 18, 2024

Description	Recording Date	Grantor	Grantee (2)	Legal
202404409 • DEED OF RECONVEYANCE	03/18/2024 03:14 PM	MORAN KEVIN P TR	AYCOCK AMANDA S ETAL AYCOCK ARTHUR J	SPRINGHILL Lot: 192
202404408 • NOTICE OF DEFAULT	03/18/2024 02:44 PM	PELIKAN SARA TR	WHOM IT MAY CONCERN ETAL HALL DANIEL	SOUTHERN VIEW 2ND PLATTING Lot: 104

← Back

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11:10 PM
3/19/2026

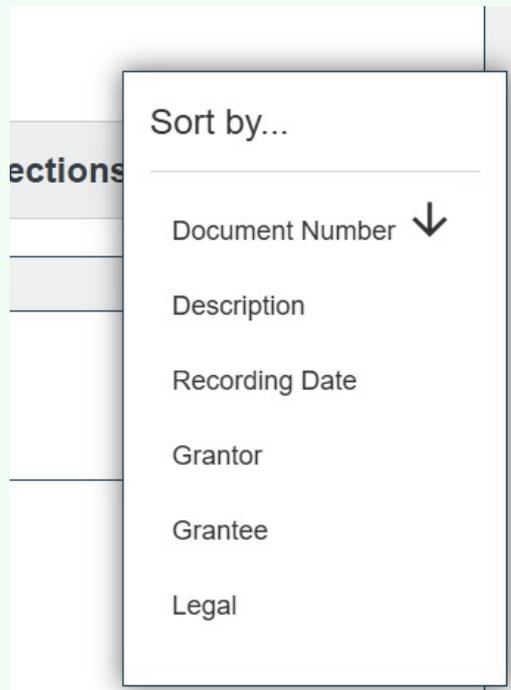


Tip! You will notice a printer to the right of your results display. The printer will allow you to either print your search results or export your results into a CSV file.

Filtered Recording Date is between Feb 13, 2025 and Feb 13, 2025



Tip! You will also notice an AZ button, this will allow you to sort your search criteria.



8

You can either check the document you want to view or you can hover your mouse over the item and you'll get a few options.

← → ↻ 🏠 🔍 sarpycountyne-web.tylerhost.net/web/search/DOCSEARCH39451

🗄️ Point-of-Sale Paym... (19) Tyler Community Point-of-Sale Paym... Tyler Community (22) Tyler Community Join My Governme

Sarpy County Clerk/Register of Deeds
Records Public Access Web

🔍

ABREGO ZARCENO EMILY... 1

ADAMS GREGORY EDWARD 1

ADAMS LORRIN M ETAL 1

ADAMS NANCY JANE 1

ADAMS SPENCER DEAN 1

Apply Filter(s)

WILSON BARBARA
BOWDEN LINDA
MEYER TERI

202404404 • CERTIFICATE OF DEATH

Recording Date 03/18/2024 02:31 PM Grantor IN MATTER OF ESTATE Grantee WILSON WESLEY EL

202404402 • DEED OF RECONVEYANCE

Recording Date 03/18/2024 02:12 PM Grantor LOFTIS NANCY L TR Grantee (2) JOHNSTON KYLE SP JOHNSTON LAUREN

202404401 • DEED OF RECONVEYANCE

Recording Date Grantor Grantee (4)

9

The following options are print document, view document, add to cart (certified copy) or save for later.

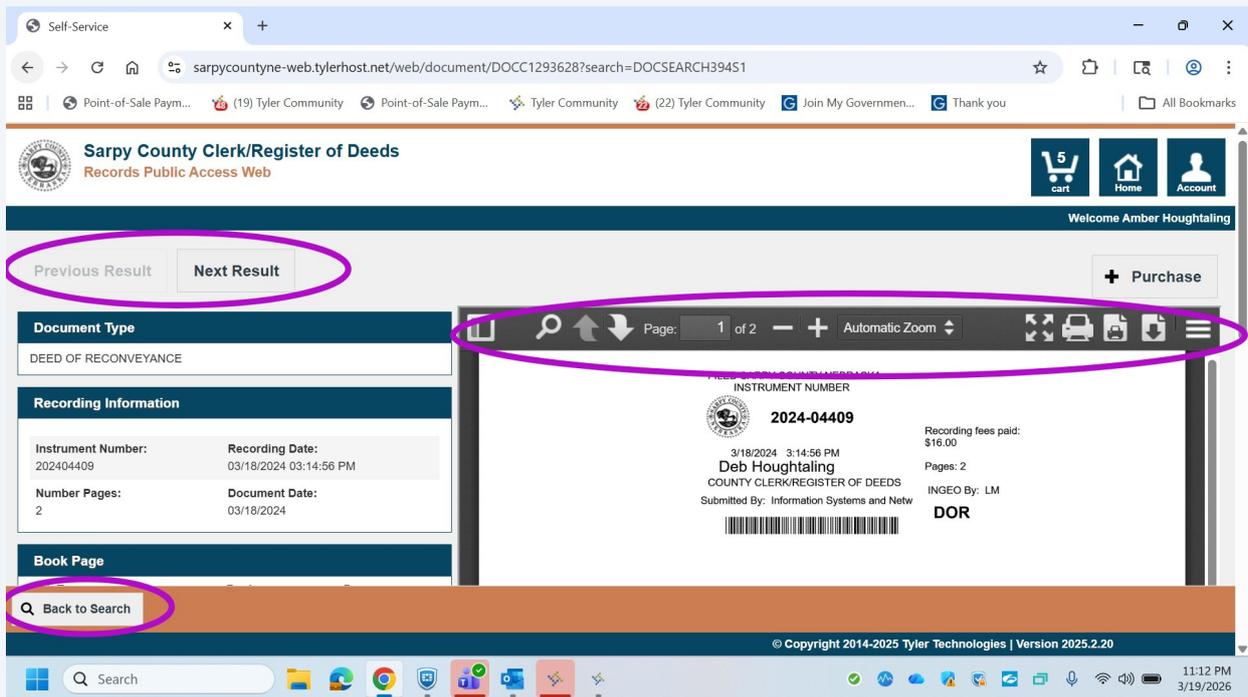
🖨️ 📄 🛒 💾



Tip! You can hit the save for later button for all the documents you want to view or print at the end. You will go into my saved documents.

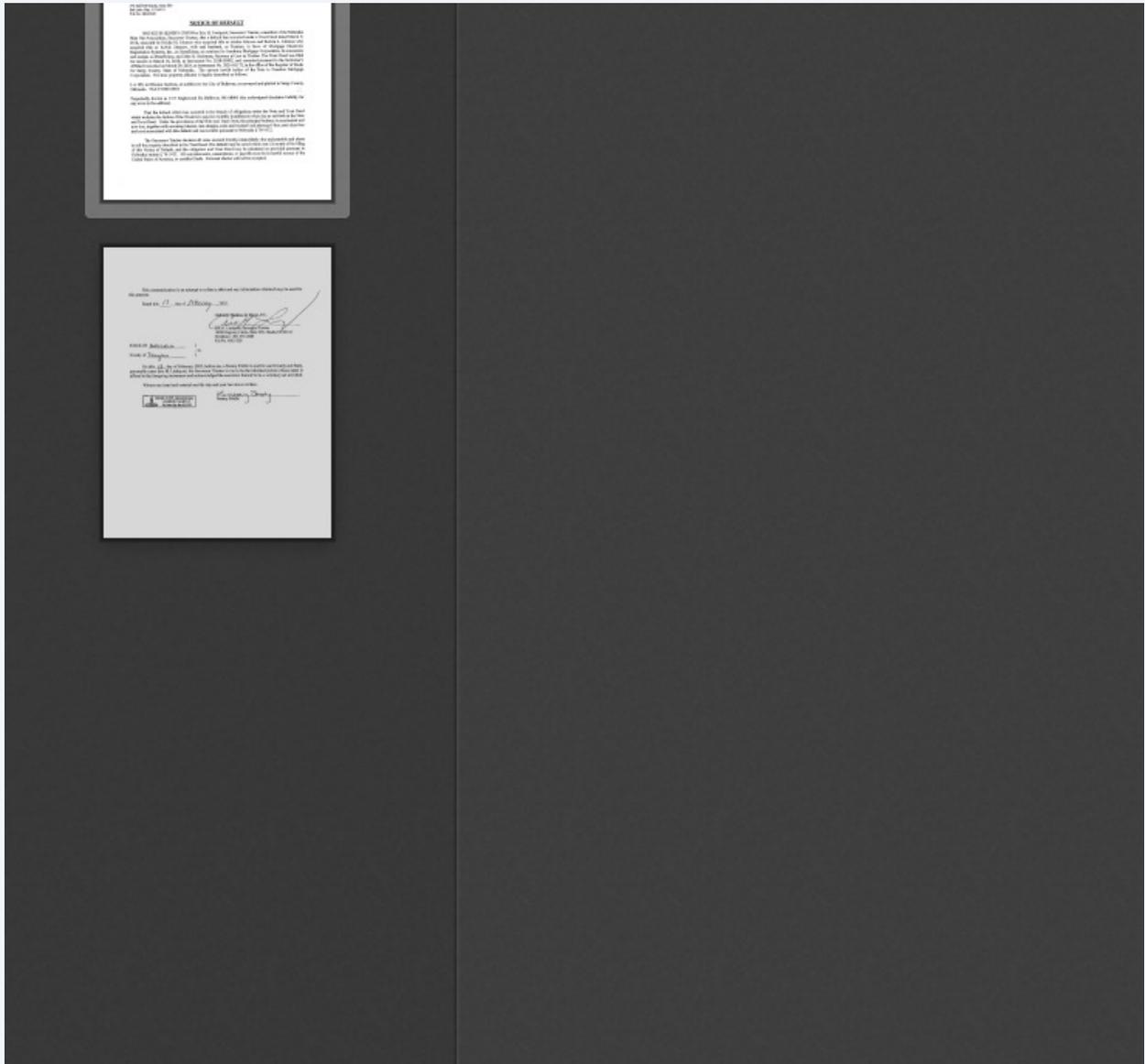
If you click in an item, a view button will pop up - you can also hit that to view the document.

10 You will notice when you view a document, you'll have several options.



11

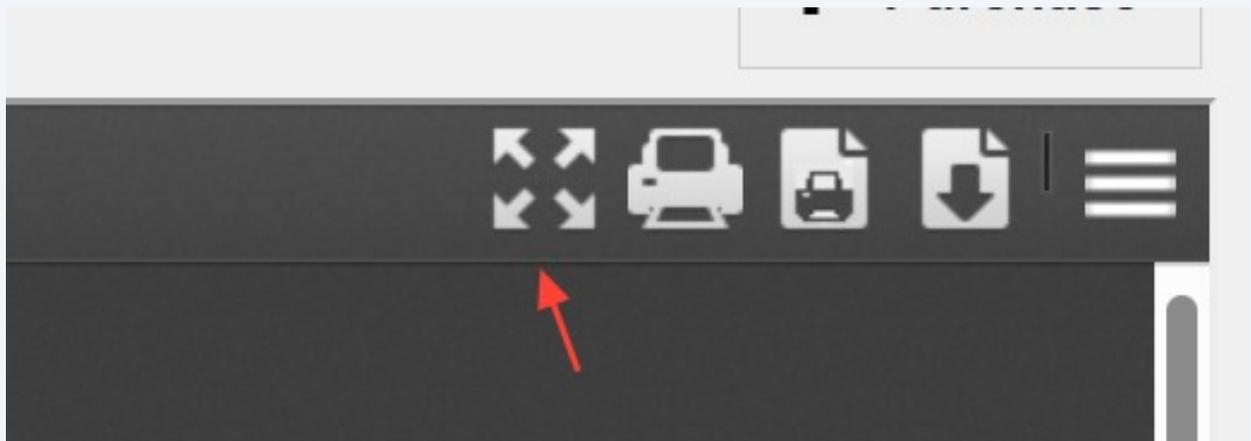
This is the toggle sidebar that will allow you to view all pages at once.



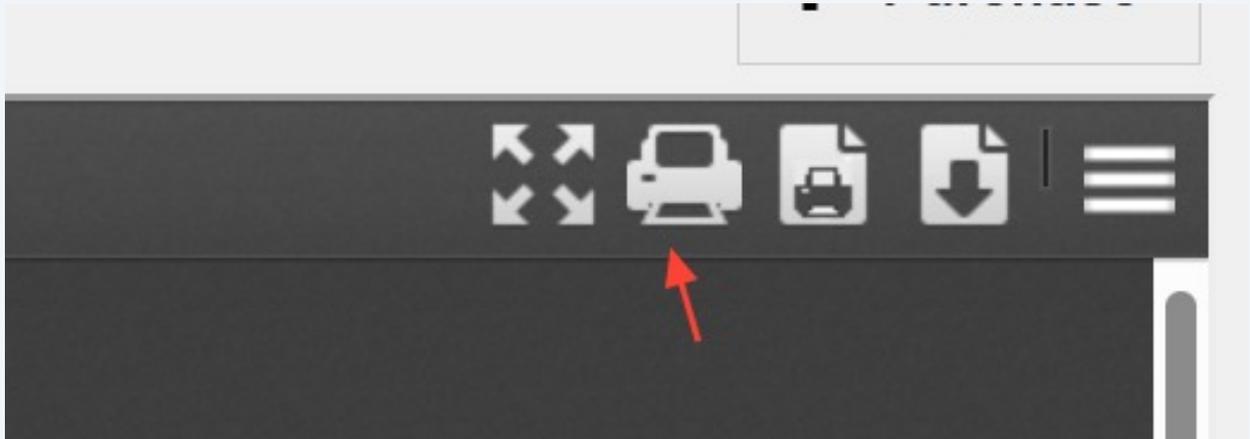
- 12 You can zoom in and out as you would like, or set your resolution.



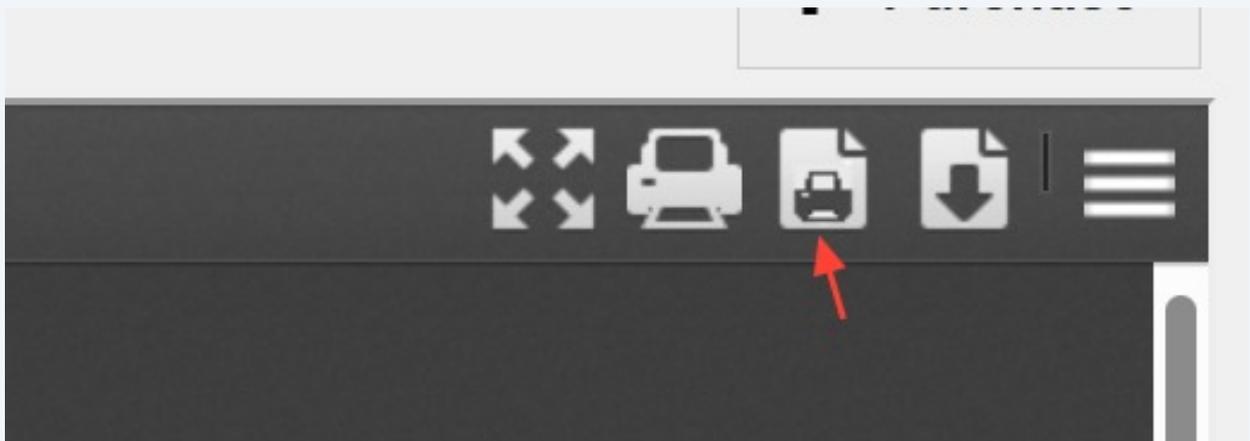
- 13 This is presentation mode, which will allow you to view the image full screen. You'll need to hit escape to get out of full screen mode.



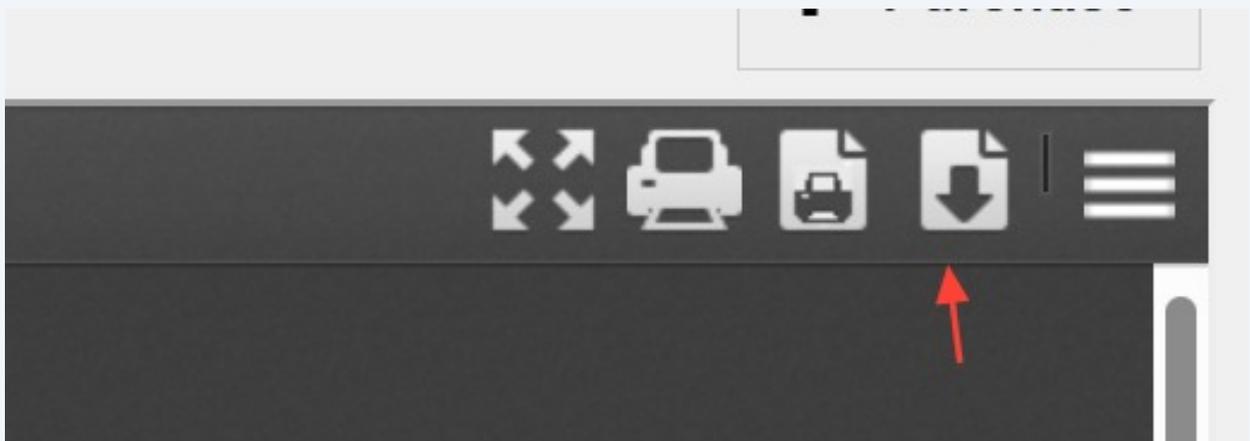
14 Click on the printer to print your document.



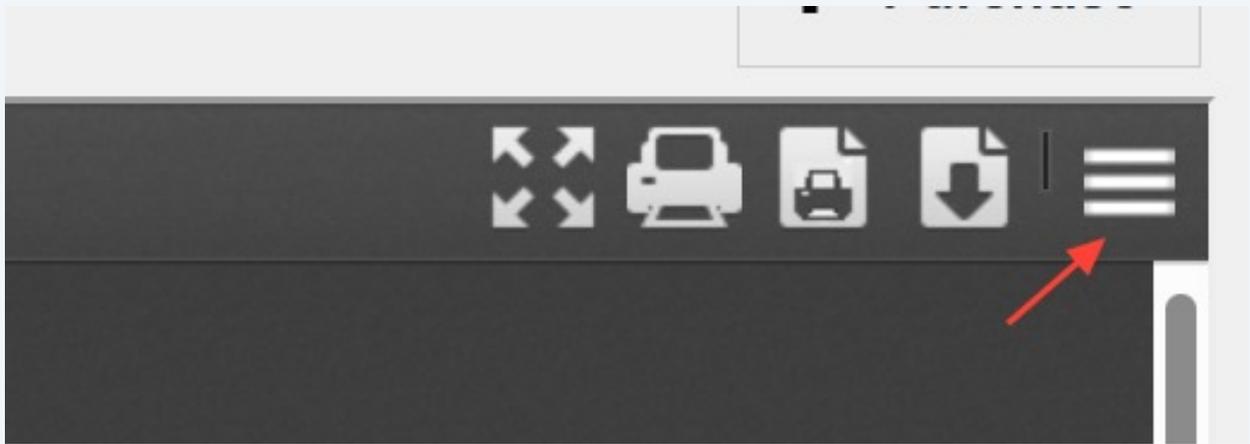
15 This is just a print current page selection.



16 Click on the down arrow to download. It will download as a pdf.



17 The triple line selection will give you the option to rotate the document.



18

While you're in view mode, you will also notice the index data information to the left of the screen.

Previous Result Next Result

Document Type
NOTICE OF DEFAULT

Recording Information

Instrument Number: 202502681	Recording Date: 02/13/2025 02:46:56 AM
Number Pages: 2	Document Date: 02/13/2025

Book Page

Book Type	Book	Page
-----------	------	------

Names

Grantor:
LINDQUIST ERIC H TR

Grantee:
WHOM IT MAY CONCERN ETAL
JOHNSON ERKICKA M WATA
JOHNSON ERICKA
JOHNSON KELVIN L WATA
JOHNSON KEVIN

Legal
MISSION GARDENS Lot: 105

Notes
REMARKS: 2018-05492 & 2024-05172

Q Back to Search

19

If you're done looking at the image or the data on your selected document, you can either hit previous result or next result to get the the next indexing.

The screenshot shows a document viewer interface. At the top, there are two buttons: "Previous Result" and "Next Result", both of which are circled in purple. Below these buttons are several sections of document data:

- Document Type:** NOTICE OF DEFAULT
- Recording Information:**
 - Instrument Number: 202502681
 - Recording Date: 02/13/2025 02:46:56 AM
 - Number Pages: 2
 - Document Date: 02/13/2025
- Book Page:** A table with columns "Book Type", "Book", and "Page".
- Names:**
 - Grantor: LINDQUIST ERIC H TR
 - Grantee: WHOM IT MAY CONCERN ETAL, JOHNSON ERKICKA M WATA, JOHNSON ERICKA, JOHNSON KELVIN L WATA, JOHNSON KEVIN
- Legal:** MISSION GARDENS Lot: 105

20

If you want to go back to your indexing results page, you can just hit back to search in the left hand corner.

The screenshot shows a document viewer interface, similar to the one above. It displays the same document data. At the bottom left, there is a button labeled "Q Back to Search" which is circled in purple.



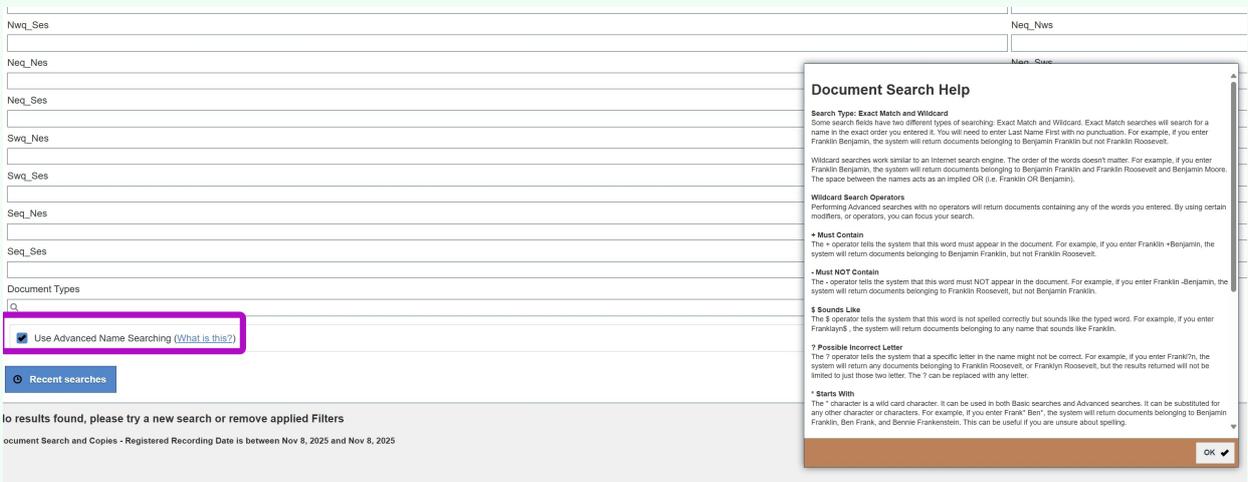
Alert! Unless you need to purchase a certified copy, you shouldn't need to pay for anything.



Tip! If you find you're getting no results when you're back to your main search page, you can hit "Clear Selections" on the bottom right.



Tip! To the bottom left of the search page, you will find an "Advanced Name Searching" option. If you select that, a box will appear to help you with document search criteria.





Tip! You will also notice a "Recent Search" selection to the bottom left of the main search screen. That will bring up all your recent searches, you can favorite them or click on them to view.

The screenshot shows a search interface with various filters (Nwd_Ses, Neq_Nes, Swd_Ses, Seq_Ses) and a search bar. A purple circle highlights the 'Recent searches' button. An inset window titled 'Recent Searches' shows a list of search results with star icons for favoriting.

21

This demo provides instructions based on a date range search, but the same instructions will apply to any search criteria.



If you need assistance on how to search, a password reset or need us to unlock your account please contact 402-593-2183 or recorder@sarpy.gov. We'll be happy to assist you!

22

To search historical documents prior to 1989, you will need to go back to the main page and select the Historical Index Search. This is also where you will find the Subdivision Books and the Historical Images.

The screenshot shows the homepage of the Sarpy County Clerk/Registrar of Deeds. The 'Historical Index Search' button is circled in purple. The page includes a header with the county logo and navigation links (cart, Home, Account), and a main content area with search options.



Congratulations! You now know how to search the Register of Deeds Self Service Document Search Website.